



# Peralta Community College District

Berkeley City College ♦ College of Alameda ♦ Laney College ♦ Merritt College

## Strategic Management Team (SMT) and Executive Cabinet

December 20, 2007

### A G E N D A

Meeting Purpose(s): 1) Update on Ed Plan; and 2) End of the Year Review

9:00	I. Introduction & Purpose <ul style="list-style-type: none"> <li>• SMT/CEMPC Joint Listening Session – Lessons</li> <li>• Legislation on 50% law</li> </ul>	Harris
9:10	II. Student Administrative System Presentation	Perdue/Perkins (Guest: RWD)
9:40	III. Implementation of Strategic Directives	
	Ed Master Plan– <i>Update</i>	Yee
	<ul style="list-style-type: none"> <li>• Basic Skills task force</li> <li>• Distance Education</li> <li>• Adult Education</li> <li>• Emeritus College task force</li> </ul>	(with Jelks)
	Institutional Objectives and Managers’ Performance Evaluation – <i>Check-in</i>	Nguyen
	District Service Centers’ Unit Reviews – <i>Discuss</i>	Smith/Ikharo/Yee
	Year-end Review of SMT & Calendar for 2008 – <i>Discussion</i>	Nguyen
	Facilitation Corps	Jelks/Nguyen
	Leadership Succession Program – <i>Reminder</i>	Nguyen/Jelks
10:30	Website Upgrade & Ongoing Maintenance Proposal	Heyman/Cragin (Guest: Chip Lewis, iSite)

10:40	IV. SMT (General Report and Update on Action Steps – see Master List)	
	A. Berkeley City College - Funding priority for next year	Allen
	B. College of Alameda - Funding priority for next year - Student housing	Cervantes
	C. Laney College - Funding priority for next year	Chong
	D. Merritt College - Funding priority for next year - Student housing	Adams
11:15	E. Legal	Nguyen
	F. Risk Management - Role of Business Managers	Baldinelli
	G. Technology	Perkins
11:30	H. International Education - China Trade Mission	Jacob Ng (Guest: Randall Whitney)
	I. Educational Services - Curricunet report - One-time Library fee	Yee
	J. Enrollment & Student Services - Athletes report	Perdue (with Herring)
	K. Marketing - Advertising campaign - Faculty/Staff housing survey	Heyman (with Nguyen)
	L. Finance - Teaching counselors - Faculty/counselor hiring	Smith

	M. Human Resources	Smith
11:55	V. Summary and Next Steps	
12:00	Close...	