



# Peralta Community College District

Berkeley City College ♦ College of Alameda ♦ Laney College ♦ Merritt College

## Strategic Management Team (SMT)

September 6, 2007

10:30 am – 1:30 pm (lunch provided)

### A G E N D A

*Meeting Purpose(s):* 1) Coordinate with Chuck McIntyre and Vice Presidents of Instruction on Ed Master Plan; and 2) Select Leadership Succession Class

10:30	I. <b>Introduction &amp; Purpose</b>	Elihu Harris
	II. <b>Implementation of Strategic Directives</b>	
10:35	Ed Master Plan– <i>Update</i> - Chuck McIntyre’s Report - Unit Reviews from Colleges to be sent to Yee - Ed Planning Committee	Yee with (Guests: Chuck McIntyre, Vice Presidents of Instruction, & Paul Downs)
11:00	Accreditation – Self Study – Report on Process/Steps	Yee/Herring
11:05	Organizational Performance Goals and Managers’ Performance Goals – <i>Review Managers’ Submissions</i>	Nguyen
11:20	Leadership Succession Program – <i>Select Candidates for Program</i>	Nguyen
11:30	Strategic Plan Updating Process: Committee of Five – <i>Discuss</i> - Shared governance: definition and structure	Nguyen
11:35	Unit Review for District Service Centers - Finalize User Survey - Decide on PIOs, Network Coordinators, Business Managers, Researchers, etc. in Unit Reviews	Jelks

*Advance Student Access and Success ♦ Engage Our Communities and Partners ♦ Build Programs of Distinction ♦ Create a Culture of Innovation and Collaboration ♦ Ensure Financial Health*

11:45	Organizational Development / Managers' College, Ground Rules and Next Steps - <i>Discuss</i>	Nguyen
12:20	<p>III. SMT (General Report and Update on Action Steps – see Master List)</p> <p>A. Berkeley City College - Assign college researchers to investigate declining graduation rates</p> <p>B. College of Alameda - Assign college researchers to investigate declining graduation rates</p> <p>C. Laney College - Assign college researchers to investigate declining graduation rates</p> <p>D. Merritt College - Assign college researchers to investigate declining graduation rates.</p> <p>E. Educational Services - Accreditation response - VPI meetings re McClymonds - McKinsey Report - P.E. or Health Education as a requirement for AA degree - DSPS- grant for hard of hearing students (request from BCC) - VTEA narrative - Long Term Substitute rules - Need for Researchers to review IPEDS, and to roll out CCSSE (student engagement survey) - Distance Education money, and coordinator - CAA - Pilot student evaluations using Survey Monkey</p>	<p>Allen</p> <p>Cervantes</p> <p>Chong</p> <p>Adams</p> <p>Yee</p>

	F. Enrollment & Student Services	Perdue
	- Financial Aid Check Distribution	
	- Online registration on new website by October	
	- Alternative schedule / 16-week schedule	
	G. Finance	Smith
	- Information for timing and use conditions for Community College Initiative funds	
	- Budget Allocation committee	
	H. General Services	Ikharo
	- Safety Committee	
	- Survey on Student Housing	
	- Measure A Procurement Process AND expenditures	
	I. Board Policy, Chapter Six	Nguyen
1:25	IV. Summary and Next Steps	
1:30	Close...	