



Peralta Community College District

Berkeley City College ♦ College of Alameda ♦ Laney College ♦ Merritt College

Strategic Management Team (SMT)

September 6, 2007

10:30 am – 1:30 pm (lunch provided)

AGENDA

Meeting Purpose(s): 1) Coordinate with Chuck McIntyre and Vice Presidents of Instruction on Ed Master Plan; and 2) Select Leadership Succession Class

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| 10:30 | I. Introduction & Purpose | Elihu Harris |
| | II. Implementation of Strategic Directives | |
| 10:35 | Ed Master Plan– <i>Update</i> <ul style="list-style-type: none"> - Chuck McIntyre’s Report - Unit Reviews from Colleges to be sent to Yee - Ed Planning Committee | Yee with (Guests: Chuck McIntyre, Vice Presidents of Instruction, & Paul Downs) |
| 11:00 | Accreditation – Self Study – Report on Process/Steps | Yee/Herring |
| 11:05 | Organizational Performance Goals and Managers’ Performance Goals – <i>Review Managers’ Submissions</i> | Nguyen |
| 11:20 | Leadership Succession Program – <i>Select Candidates for Program</i> | Nguyen |
| 11:30 | Strategic Plan Updating Process: Committee of Five – <i>Discuss</i> <ul style="list-style-type: none"> - Shared governance: definition and structure | Nguyen |
| 11:35 | Unit Review for District Service Centers <ul style="list-style-type: none"> - Finalize User Survey - Decide on PIOs, Network Coordinators, Business Managers, Researchers, etc. in Unit Reviews | Jelks |

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| 11:45 | Organizational Development / Managers' College, Ground Rules and Next Steps - <i>Discuss</i> | Nguyen |
| 12:20 | <p>III. SMT (General Report and Update on Action Steps – see Master List)</p> <p>A. Berkeley City College - Assign college researchers to investigate declining graduation rates</p> <p>B. College of Alameda - Assign college researchers to investigate declining graduation rates</p> <p>C. Laney College - Assign college researchers to investigate declining graduation rates</p> <p>D. Merritt College - Assign college researchers to investigate declining graduation rates.</p> <p>E. Educational Services - Accreditation response - VPI meetings re McClymonds - McKinsey Report - P.E. or Health Education as a requirement for AA degree - DSPS- grant for hard of hearing students (request from BCC) - VTEA narrative - Long Term Substitute rules - Need for Researchers to review IPEDS, and to roll out CCSSE (student engagement survey) - Distance Education money, and coordinator - CAA - Pilot student evaluations using Survey Monkey</p> | <p>Allen</p> <p>Cervantes</p> <p>Chong</p> <p>Adams</p> <p>Yee</p> |

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| | F. Enrollment & Student Services | Perdue |
| | - Financial Aid Check Distribution | |
| | - Online registration on new website by October | |
| | - Alternative schedule / 16-week schedule | |
| | G. Finance | Smith |
| | - Information for timing and use conditions for Community College Initiative funds | |
| | - Budget Allocation committee | |
| | H. General Services | Ikharo |
| | - Safety Committee | |
| | - Survey on Student Housing | |
| | - Measure A Procurement Process AND expenditures | |
| | I. Board Policy, Chapter Six | Nguyen |
| 1:25 | IV. Summary and Next Steps | |
| 1:30 | Close... | |