



Peralta Community College District

Berkeley City College ♦ College of Alameda ♦ Laney College ♦ Merritt College

Strategic Management Team (SMT)

July 10, 2007

AGENDA

Meeting Purpose(s): 1) Plan for Office of Educational Services; and 2) Develop Leadership Succession Program

9:00	I. Introduction & Purpose	Elihu Harris
9:05	III. Implementation of Strategic Directives	
	A. Improve Committee Effectiveness, Map of Committees – <i>Report</i>	Jelks
	B. Strategic Plan Updating Process – <i>Debrief</i>	Nguyen
	C. Organizational Performance Goals and Managers’ Performance Goals – <i>Debrief</i>	Nguyen / Downs
	D. Drafting of Ed Master Plan– <i>Update</i>	Yee / Downs
	<ul style="list-style-type: none"> • “Family of Plans” approach • McIntyre Report 	
	E. External Community Input / Community Advisory Committee – <i>Update</i>	Jelks/Nguyen
	F. Facilities Master Planning Consultant – <i>Discussion</i>	Ikharo
	G. Resource Master Plans/Unit Review for District Service Centers	Jelks/Nguyen
	H. Develop Leadership Succession Program – <i>Update</i>	Nguyen
	I. Managers’ College – <i>Feedback</i>	Nguyen
	J. Master Calendar – <i>Update</i>	Nguyen

Advance Student Access and Success ♦ Engage Our Communities and Partners ♦ Build Programs of Distinction ♦ Create a Culture of Innovation and Collaboration ♦ Ensure Financial Health

10:15 **IV. SMT (General Report and Update on Action Steps – see Master List)**

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|----|--|-----------------------|
| A. | Berkeley City College | Allen |
| B. | College of Alameda | Cervantes |
| | • Classified employees teaching at Peralta | (with Chong and Fong) |
| C. | Laney College | Chong |
| D. | Merritt College | Adams |
| E. | Educational Services | Yee |
| | • Timeline and process for Self-Study | |
| | • Researchers explain decreasing graduation rates | |
| | • Student survey | |
| F. | Enrollment | Perdue |
| | • Assessment Center, visit to Santa Monica | |
| | • Gordon Poon’s presentation | |
| | • Tracking positive attendance | (with Gary Perkins) |
| | • Schedule on website | |
| | • Plan for Financial Aid, per audit | |
| | • 15-week/16-week schedule | |
| | • Coordination among Colleges to target: | |
| | - Chinatown | |
| | - Fruitvale/Latino population | |
| | - ESL off-site/community-based locations | |
| G. | Finance | Smith |
| | • Establish early checklist/priority list for “left side” expenditures | (with Herring) |
| H. | General Services and Facilities | Ikharo |
| | • Committee to investigate security issues | |
| | • Night managers | |

10:55	IV. Summary and Next Steps	
11:00	Close...	

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