



# Peralta Community College District

Berkeley City College ♦ College of Alameda ♦ Laney College ♦ Merritt College

## Strategic Management Team (SMT) and Executive Cabinet

May 17, 2007

### AGENDA

Meeting Purpose(s): 1) Reach an agreement on Enrollment targets for next year; and 2) Discuss the process for District Service Center “Program Review”.

9:00	<b>I. Introduction &amp; Purpose</b>	Elihu Harris
9:10	<b>II. Enrollment – <i>Decision Needed</i></b>	Harris
9:30	<b>III. Implementation of Strategic Directives</b>	
	A. Improve Committee Effectiveness – <i>Decision Needed</i>	Nguyen
	B. Drafting of Ed Master Plan – <i>Update</i>	Haig
	C. Distance Education – Decision-making Template – <i>Discussion</i>	Haig
	D. External Community Input / Community Advisory Committee – <i>Decision Needed</i>	Nguyen
	E. Accountability Review of Master Action Steps List – <i>Decision Needed</i>	Nguyen
10:00	F. Proposal for Measure A Expenditures - <i>Presentation</i>	Ikharo/Atheria Smith
10:15	<b>III. Resource Master Plans/Unit Review/Improvement Plans for District Service Centers – <i>Discussion</i></b>	Jelks/Nguyen
10:30	<b>IV. SMT (General Report and Update on Action Steps – see Master List)</b>	
	A. Berkeley City College	Walters
	• Faculty Hiring Process	
	B. College of Alameda	Cervantes

	<ul style="list-style-type: none"> <li>• Shelter-in-place drill</li> </ul>	
	C. Laney College	Chong
	D. Merritt College	Herring
	<ul style="list-style-type: none"> <li>• Retreat program to SMT</li> </ul>	
	E. Educational Services	Haig / Yee
	<ul style="list-style-type: none"> <li>• “Scantron” &amp; survey research (e.g., CalPass)</li> </ul>	
	F. International	Ng
	G. Enrollment	Perdue
	<ul style="list-style-type: none"> <li>• 15-week Schedule</li> </ul>	
	H. General Services and Facilities	Ikharo
	<ul style="list-style-type: none"> <li>• Swing space during renovations</li> </ul>	
	I. Finance	Smith
	<ul style="list-style-type: none"> <li>• BCC staffing priority list</li> </ul>	
	J. Human Resources	Smith
	K. Technology	Perkins
	L. Risk Management	Baldinelli
	M. Legal / Board Policy	Nguyen
	N. Marketing	Heyman
11:50	<b>IV. Summary and Next Steps</b>	
12:00	<b>Close...</b>	